

DEC 05 2013

TOWN CLERK

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pm

AGENDA
WILLIAMSTOWN BOARD OF SELECTMEN
MONDAY, DECEMBER 9, 2013
7:00 P.M.

1. **CHAIRMAN'S OPENING STATEMENT**
2. **SELECTMEN'S MINUTES:** November 25, 2013
3. **LICENSES AND PERMITS-** Approve Common Victualler, Automobile License and Liquor Licenses for 2014. See attached
4. **ITEMS FOR SELECTMEN'S CONSIDERATION:**
 - A. Determination by appointing authority (Board of Selectman) concerning potential conflict of interest by Scholarship Committee member (Yarter) having an immediate family member with a financial interest..
 - B. 2014 Town Election Calendar- Set dates and times for Elections and Annual Town Meeting
 - C. Appointment to Northern Berkshire Cultural Council- Judith Ensign, June 30, 2015 and Jane Hudson, June 30, 2016
5. **TOWN MANAGER'S REPORT**
6. **PETITIONER REQUESTS**
7. **OTHER BUSINESS**
8. **VOTE TO ADJOURN**

Next Selectmen's meeting is Monday, January 13, 2014 at 7:00 p.m.

MINUTES
WILLIAMSTOWN BOARD OF SELECTMEN
December 9, 2013
7:00 PM

Present: Jane B. Allen, Chairman, Thomas E. Sheldon, David A. Rempell, Jane Patton

Absent: Ron Turbin

Others Present: Peter Fohlin, Cathy Yamamoto, Debra Turnbull

1. **CHAIRMAN'S OPENING STATEMENT** – Chairman Allen encouraged Williamstown voters to attend the Special Town Meeting on Tuesday, December 10, 2013 at 7:00 pm at the Williamstown Elementary School. Voting yes is important to the town and the Spruce's residents. A yes vote allows the town to proceed with the demolition and cleanup of the Spruces prior to assuming ownership of the Spruces in early 2016. Chairman Allen directed citizens to the town website to view the warrant articles. Chairman Allen encourages all citizens to vote yes in accepting the warrant articles.
2. **SELECTMAN'S MINUTES-** Mr. Sheldon moved to accept the minutes from the November 25, 2013 meeting. Mr. Rempell seconded the motion. The motion carried 4-0-0.
3. **LICENSES AND PERMITS-** The Board approved all Liquor, Victualler, and Automobile Licenses as indicated in the attached document. Mr. Sheldon made a motion to accept the renewals. Mr. Rempell seconded the motion. The motion passed 4-0-0. Chairman Allen recused herself from the renewal of the Tunnel City Coffee Shop's victualler license due to her employment at Tunnel City. Mr. Rempell made a motion to renew the license for Tunnel City Coffee Shop. Ms. Patton seconded the motion. The renewal passed 3-0-1. Renewal for the Orchards was considered separately because the renewal included a change of manager. Chairman Allen spoke with Mr. O'Hern over the phone communicating the Board's expectations regarding liquor licenses. She will also meet with Mr. O'Hern on Wednesday, December 11, 2013 to discuss the Board's expectations. She was comfortable recommending the change of manager to the Board. Mr. Rempell made a motion to approve the renewal and the change of manager. Mr. Sheldon seconded the motion. The motion passed 4-0-0.
4. **ITEMS FOR SELECTMAN'S CONSIDERATION:**
 - A. **Determine potential conflict of interest by Scholarship Committee member (Cheryl Yarter) having an immediate family member with a financial interest.** The Board determined that Cheryl Yarter had a conflict of interest regarding her granddaughter's scholarship application

to the Municipal Scholarship Fund. Selectmen found she should recuse herself from deliberations and voting on scholarship applications, but left the door open for her to continue doing clerical work to aid the committee. Mr. Rempell made a motion that the Board made a determination that a financial conflict of interest exists and that Ms. Yarter should recuse herself from participating in the approval, disapproval, decision, recommendation, the rendering of advice, investigation or otherwise as it pertains to applications. Ms. Patten seconded the motion. The motion passed 4-0-0.

B. 2014 Town Election Calendar- Ms. Patton made a motion to accept the Town Election Calendar. The motion was seconded by Mr. Rempell. The motion passed 4-0-0.

C. Appointments to the Northern Berkshire Cultural Council. (Jane Hudson, June 30, 2016 and Judy Ensign, June 30, 2015). Mr. Sheldon made a motion to accept the appointments. Mr. Rempell seconded the motion. The motion passed 4-0-0.

- 5. TOWN MANAGER'S REPORT-** See attached and at www.williamstown.net.
- 6. PETITIONER'S REQUEST-** Cathy Yamamoto, Board Member of Higher Ground, advised that the official title of the Affordable Housing Project is Highland Woods. Mr. Rempell inquired about how the name was determined. The group decided by consensus to incorporate the Higher Ground name with the parcels wooded attributes, hence, Highland Woods. Ms. Yamamoto also reminded everyone of the Public Listening Session for Highland Woods scheduled for Wednesday, December 11, 2013 at 7:00 in the Elementary School. The public is encouraged to attend.
- 7. OTHER BUSINESS:** Mr. Sheldon advised that the Affordable Housing Trust met last week. A request was made by the Highlands Woods Project for a \$100 thousand dollars grant from the trust. A decision was not made because two members were not present. A decision is anticipated on Wednesday, December 11, 2013, prior to the Public Listening Session. It was also likely that the Highland Woods Project would make a request for funds from the Community Preservation Committee. Mr. Sheldon confirmed that the Affordable Housing Trust has approximately \$400 thousand dollars in the trust.

The next Board of Selectman's meeting is scheduled for Monday, January 13, 2013 at 7:00.

8. **ADJOURN:** Mr. Rempell moved to adjourn the meeting at 7:30 pm. Mr. Sheldon seconded. The motion passed 4-0-0.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Jane Patton', with a long horizontal flourish extending to the right.

Jane Patton, Secretary